



**Archdiocese of Birmingham**  
**ST WILFRID'S CATHOLIC ACADEMY**  
**QUEEN'S AVENUE, TUNSTALL,**  
**STOKE-ON-TRENT ST6 6EE**

**Telephone: 01782 235676 Facsimile: 01782 235677**

**Principal: Miss D.T. Lee B. Ed(Hons) NPQH**

**Email: office @stwilfridsnewman.co.uk**

**Website: www.stwilfridsnewman.co.uk**



Tuesday 8<sup>th</sup> December 2020

Dear Parent/Carers,

The children in Key Stage Two have also been practising, in their bubbles, for the Carol service. However, unlike previous years, we are unable to take the children to the church to enjoy this traditional event or indeed invite parents to join us.

We are planning on recording the Carol Service then uploading the recording to One Drive and emailing a link to you through a secure server. This video would be view only, so you would not be able to download it or copy it for safeguarding reasons. Only those who have been sent a link via email will be able to access the video.

**It is vitally important that we have your permission for your child to be filmed. Without your permission your child will be unable to take part in these activities and you will not receive the link.**

We are determined for the children to have as many 'normal' opportunities as possible and to share many lasting memories with you. Please complete and return the consent form below to school, alternatively, you can email the school to clearly state that you give your consent **NO LATER THAN WEDNESDAY 9<sup>TH</sup> DECEMBER**

Thank you for your understanding and continued support.

Yours Sincerely

Miss DT Lee  
Principal

I..... parent / carer of..... (Child's name)

in year..... give consent for my child to take part and be videoed for the Carol Service (KS2 only)

I understand that

- 1) The video will be accessed via a link emailed to parents
- 2) The video link should not be shared
- 3) The school is not responsible for the actions of others once the link is emailed to parents
- 4) The video will be view only
- 5) The link will be available for a limited amount of time and will be removed at the end of the Christmas holiday

Signed .....Date.....

