



ST WILFRID'S CATHOLIC ACADEMY



# *Afternoon Wraparound Club*

## Registration Form

Childs Name	
Date of birth	
Childs Class	
Parent Name & Contact Number	
2 <sup>nd</sup> Contact Name & Number	
3 <sup>rd</sup> Contact Name & Number	
Medical Conditions	YES NO (please circle & advise)
Asthma	YES NO (please circle)
Allergies	YES NO (please circle and advise)
Signed, name & date	

**Afternoon Wraparound Club**  
**Please keep this safe for future reference**

1. In the first instance, all parents should complete a registration form for each child. These are available from the school office or can be emailed to you at your request.
2. All bookings should be made on your child's scopay account under the heading 'Afternoon Wraparound'. Before booking a place on the afternoon wraparound club you must make payment. Accounts should be in credit otherwise you will not be able to book a place.
3. When booking please make sure that you select the correct collection time slot & code, as failure to collect your child on time, will result in a £5.00 levy being made. **Please make sure that you book & pay for the correct time collection slot.**
  - Collection before 5.00pm - £5.00 – Code B
  - Collection after 5.00pm but before 5.30pm - £6.00 - Code C
  - Collection after 5.30pm but before 6.00pm - £7.00 – code D
4. You can book places as far in the future as you wish, but it must be more than two days beforehand. For late/emergency bookings please contact the school office if it is within two days.
5. You can always check your online calendar on scopay if you are unsure of what you have booked.
6. Afternoon wraparound club will be in the mobile. Upon arrival you should call the mobile telephone number, which will be text to you.

This is a temporary measure whilst we await our gate access to be modified.

7. Any messages intended for your child's teacher or school office, please send an email to [office@stwilfridsnewman.co.uk](mailto:office@stwilfridsnewman.co.uk) or send in a note.
8. ALL children should be collected by an adult at all times.